


Adas Award ID: 00073548	Annual Work Plan (AWP) for 2015: Project # 00073548											
Project/Programme Title	Promoting Rule of Law in the Kurdistan Region of Iraq through a Modern, Efficient and Accountable Justice Sector											
UNDAF Outcome:	Outcome 1.3 Rule of Law: Iraq has an improved legal and operational Rule of Law framework for administration and access to justice.											
Applicable Key Result Area (from 2008-13 Strategic Plan):	Outcome 2: Enhanced rule of law, protection and respect for human rights in line with international standards. Enhanced rule of law, protection and respect for human rights in line with international standards											
CPAP Outcome:	Output: The administration of Justice is strengthened in Iraq											
CPAP Output(s):	Output: The administration of Justice is strengthened in Iraq											
Expected Outputs		Outputs/Activities			Timeframe				Responsible Party	Planned Budget		
And baseline, associated indicators and annual targets		List activity results and associated actions			Q1	Q2	Q3	Q4		Funding Source	Budget Description	Amount (USD)
Output 1: Support to Institutional Development/Support to Justice Institutions		Activity Result 1: Establishing IT Department										
Baseline:		- Action: Conduct sensitization workshops			x	x	x	x				
Limited access to information on laws in KRG		- Action: Contract support company			x	x	x	x	UNDP			
Slow processing, bottlenecks		- Action: Review findings of assessment along with Task Force and other stakeholders			x	x	x	x	UNDP			
Low number of judges in KRG (male/female ratio)		- Action: Develop implementation plan for formation of IT Department			x	x	x	x	UNDP			
Limited understanding on new crime and draft legislation among legal and judiciary staff		- Action: Secure necessary equipment for IT Department			x	x	x	x				
No Arbitration Tribunal		General Management Services (GMS) 3%								KRG	Facilities & Administration	-
Indicators:		Activity Result 2: Support Court Administration and the Replication of the Case Management System							UNDP			
IT Department established and operational		- Action: Support Twinning Programme with Dubai Courts			x	x	x	x	UNDP			
Legal Database for MOJ and Public Access Established		- Action: Support Court House in recruiting staff for maintenance of the system			x	x	x	x	UNDP			
# of Judges trained on new crimes and gender		- Action: Support Court House in recruiting staff for maintenance of the system			x	x	x	x	UNDP			
Arbitration Law submitted to KRG for review		- Action: Conduct Impact Assessment Analysis			x	x	x	x				
Launch of Arbitration Tribunal strategy drafted		General Management Services (GMS) 3%								KRG	Facilities & Administration	-
Friends of Erbil Conference held		Activity Result 3: Establishment of the Legal Database under the auspices of the Ministry of Justice										
Target 1:		- Action: Infrastructure study of the IT Department of the Ministry and identify requirements – finalize plan for database design			x	x	x	x	UNDP			
Establishment of IT Directorate at the Kurdistan Judicial Council and Court House (Judicial Palace)		- Action: Assess IT and staff capacity at the Ministry of Justice – specifically the IT Department of the Ministry			x	x	x	x				
Target 2:		- Action: Design a Capacity Development Programme for IT Department			x	x	x	x	UNDP			
Support Court Administration and the Replication of the Case Management System		Support the Task Force in collecting all laws, regulations, legislations and codes for inclusion in archive			x	x	x	x				
Target 3:		Conduct Focus Group to survey and analyze output implementation			x	x	x	x				
Establishment of Legal Database under the auspices of the Ministry of Justice		Contract company			x	x	x	x				
Target 4:		General Management Services (GMS) 3%								KRG	Facilities & Administration	-
Judicial Training Institute Capacitated		Activity Result 4: Judicial Training Institute Capacitated							UNDP			
Target 5:		- Action: Propose and finalize institutional development plan including IT infrastructure and equipment							UNDP			
Support to the Establishment of Arbitration Tribunals in KRG		- Action: Secure necessary equipment and/or furniture based on the infrastructure assessment							UNDP			
Establishment of IT Directorate at the Kurdistan Judicial Council and Court House (Judicial Palace)		- Action: Conduct an Impact Assessment Analysis on project output thus far							UNDP			
Target 2:		General Management Services (GMS) 3%								KRG	Facilities & Administration	-
Support Court Administration and the Replication of the Case Management System		Activity Result 5: Support to the Establishment of Arbitration Tribunals in KRG										
Target 3:		- Action: Support the finalization of an Arbitration Law			x	x	x	x	UNDP			
Establishment of Legal Database under the auspices of the Ministry of Justice		- Action: Identify international treaties for ratification			x	x	x	x	UNDP			
Target 4:		- Action: Advocate with Government of Iraq to ratify – submit clear work plan			x	x	x	x	UNDP			
Judicial Training Institute Capacitated		- Action: Promote ratification of the New York Convention			x	x	x	x				
Target 5:		- Action: Identify regional arbitration centers for technical assistance in reviewing and drafting framework for Arbitration Tribunal and/or Center, Egypt and Dubai			x	x	x	x				
Support to the Establishment of Arbitration Tribunals in KRG		- Action: Support the KJC in designing workflow and judicial process for Arbitration Tribunal based on international standards identified in Analysis			x	x	x	x				
Establishment of IT Directorate at the Kurdistan Judicial Council and Court House (Judicial Palace)		General Management Services (GMS) 3%								KRG	Facilities & Administration	-
Target 2:		Activity Result 6: Support to National Dialogue on the Independence of the Judiciary							UNDP			
Support Court Administration and the Replication of the Case Management System		- Action: Identify partners, stakeholders and relevant institutions for engagement			x	x			UNDP			
Target 3:		- Action: Organize a broad and participatory conference on legal issues with relevant stakeholders			x	x						
Establishment of Legal Database under the auspices of the Ministry of Justice		- Action: Organize small sectoral sessions to discuss with partner institutions			x	x						
Judicial Training Institute Capacitated		- Action: Support the formation of a work plan for concrete steps towards judicial independence			x	x						
Target 4:		- Action: Run public survey on Judicial Independence			x	x						
Support to the Establishment of Arbitration Tribunals in KRG		General Management Services (GMS) 3%								KRG	Facilities & Administration	-
Establishment of IT Directorate at the Kurdistan Judicial Council and Court House (Judicial Palace)		Activity Result 7: Management P-3 Position										
Target 2:		P-3 Position								KRG	P-3 Position	-



Project/Programme Title

Promoting Rule of Law in the Kurdistan Region of Iraq through a Modern, Efficient and Accountable Justice Sector

UNDAF Outcome:

Outcome 1.3 Rule of Law: Iraq has an improved legal and operational Rule of Law framework for administration and access to justice.

Applicable Key Result Area (from 2008-13 Strategic Plan):

Outcome 2: Enhanced rule of law, protection and respect for human rights in line with international standards. Enhanced rule of law, protection and respect for human rights in line with international standards

CPAF Outcome:

Output: The administration of Justice is strengthened in Iraq

CPAF Output(s):

Expected Outputs	Outputs/Activities	Timeframe				Responsible Party	Planned Budget		
		Q1	Q2	Q3	Q4		Funding Source	Budget Description	Amount (USD)
Output 1: <u>Delivery of Justice enhanced through support for Institutional Development and court administration.</u>	Activity Result 1: Establishing IT Department								
	- Action: Conduct sensitization workshops								
	- Action Determine a Task Force or focal points for follow up								
	- Action Design PM&E activity for output; determine workplan and participants								
	- Action: Design and conduct IT Capacity Assessment								
Baseline:	General Management Services (GMS) 3%						Facilities & Administration		-
Limited access to information on laws in KRG	Activity Result 2: Support Court Administration and the Replication of the Case Management System								
Slow processing, bottlenecks	- Action: Consultative meetings with relevant stakeholders to review steps for the Case Management System (CMS) replication;								
Low number of Judges in KRG (male/female ratio)	- Action: Conduct rapid assessment of current CMS								
Limited understanding on new crime and draft legislation among legal and judiciary staff	- Action: Design twinning programme								
No Arbitration Tribunal	General Management Services (GMS) 3%						Facilities & Administration		-
Indicators:	Activity Result 3: Establishment of the Legal Database under the auspices of the Ministry of Justice								
IT Department established and operational	- Action: Consultative meetings with relevant stakeholders (Technical Committee)	X	X	X	X	UNDP	UNDP	IT Equipment: (72400)	92,046.00
Legal Database for MOJ and Public Access Established	- Action: Design PM&E activity for output; determine workplan, participants and timeline					UNDP	UNDP	Workshop & travel (71600)	29,563.00
# of Judges trained on new crimes and gender	- Action: Development RFP								
# of new graduates trained on legislation drafting	General Management Services (GMS) 3%						Facilities & Administration		-
Arbitration Law submitted to KRG for review	Activity Result 4: Judicial Training Institute Capacitated								
Launch of Arbitration Tribunal strategy drafted	- Action: Conduct a stakeholder workshop with judges, lawyers and other legal professionals to finalize strategy								
Friends of Erbil Conference held	- Action Conduct a broad comprehensive assessment of the JI; including current structure, financial management, training, infrastructure, curricula, reference matters and staff								
	- Action Design and issue a request for proposal								
Target 1:	General Management Services (GMS) 3%						UNDP	Facilities & Administration	-
Establishment of IT Directorate at the Kurdistan Judicial Council and Court House (Judicial Palace)	Activity Result 5: Support to the Establishment of Arbitration Tribunals in KRG								
Target 2:	- Action: Design PM&E plan for assessing project target								
Support Court Administration and the Replication of the Case Management System	- Action Conduct consultative meetings to discuss project outputs and implementation strategy								
Target 3:	- Action Recruit and appoint legal team made up of local and international expertise								
Establishment of Legal Database under the auspices of the Ministry of Justice	- Action Conduct a desk review of Laws and legal framework for investment in KRG								
Target 4:	General Management Services (GMS) 3%						UNDP	Facilities & Administration	-
Judicial Training Institute Capacitated	Activity Result 6: Support to National Dialogue on the Independence of the Judiciary								
Target 5:	- Action: Consultative meeting with key stakeholders								
Support to the Establishment of Arbitration Tribunals in KRG	- Action Assessment of Judicial Independence in KRG (incl. review of legislations / regulations relevant to ensure judicial independence)								
	General Management Services (GMS) 3%						UNDP	Facilities & Administration	-
	Activity Result 7: Management Admin/Fin Associate National Officer National Coordination Officer Miscellaneous; Sundry Communication (2.5%) (72400)						UNDP	Communication (2.5%) (72400)	3,040
	Security (4%) (74300)						UNDP	Common Premises Security (4%) (74300)	4,864
	Audit (0.4%) (74100)						UNDP	Audit (0.4%) (74100)	486
	General Management Services (GMS) 3%						UNDP	Facilities & Administration	-
Total of Output 1									\$ 130,000.02

Expected Outputs <i>And baseline, associated indicators and annual targets</i>	Outputs/Activities <i>List activity results and associated actions</i>	Timeframe				Responsible Party	Planned Budget		
		Q1	Q2	Q3	Q4		Funding Source	Budget Description	Amount (USD)
Output 2: Protection of citizen's rights enhanced through support to access to justice mechanisms Baseline: Three running legal aid help desks Limited engagement from State institutions on legal aid Limited NGO engagement on Voice and Accountability measures Limited interaction between formal and informal justice mechanisms Indicators: 4 legal aid help desk operational Legal Aid Committee established with the Bar Association # of legal aid cases handled by fourth legal help desk Positive Review within Citizen Report Cards Target 1: Legal Aid Strengthened and Institutionalized Target 2: Enhancing the Accountability of the Justice Sector Target 3: Policy Framework for Access to Justice Enhanced	Activity Result 1: Legal Aid Strengthened and Institutionalized - Action : Design PM&E plan for assessing the output target in a multi-stakeholder way - Action Assess current legal aid services offered in Dohuk, Erbil and Sulimani - Action Support the expansion of the legal aid services to Garmian area through help desk at the Appellate Court General Management Services (GMS) 3 % Activity Result 2: Enhancing the Accountability of the Justice Sector - Action : Design PM&E plan for assessing output target. - Action Identify stakeholders; formal, informal, institutions, NGOs for engagement - Action Organize workshops for community gatekeeper legal rights and engagement on legal issues General Management Services (GMS) 3 % Activity Result 3: Policy Framework for Access to Justice Enhanced - Action : Design PM&E Strategy for output target - Action Review judicial and administrative procedures particularly on criminal procedures General Management Services (GMS) 3 % Activity Result 4: Management P-3 Position Admin/Fin Associate National Coordination Officer Miscellaneous; Sundry Common premises Communication (2.5%) Security (4%) Audit (0.4%) General Management Services (GMS) 3 %	x	x	x	x	UNDP	UNDP	Consultancy - International (71200)	85,549
								Facilities & Administration	-
		x	x	x	x	UNDP	UNDP	Workshop & travel (71600)	21,020
								Facilities & Administration	-
		x	x	x	x	UNDP	UNDP	Consultancy (71300 - national)	65,000
								Facilities & Administration	-
								Common premises (73100)	4,297
								Communication 72400 (2.5%)	8,744
								Security (4%) -74300	13,991
								Audit (0.4%)	1,399
								Facilities & Administration	-
								Total of Output 2	200,000
Output 3: Enhancing protection for vulnerable women and girls among the Syrian Refugees from SGBV and Trafficking Indicator 3.1: Vulnerability monitoring centers established to provide services Baseline: No vulnerability monitoring centers present Targets: 5 operational Vulnerability Monitoring and Legal Aid Centers in Sulaymaniah, Dohouk and Erbil. Indicator 3.2: women trained on provision of basic legal assistance Baseline: 0 Target: 30 Indicator 3.3: women and girls' awareness raised on issues related to SGBV, and possible risks. Baseline: No SGBV awareness raising activities conducted for women and girls Target: 5000 women and girls' awareness raised on issues related to SGBV, and possible risks Indicator: 3.4: Refugee women trained in SGBV Counseling Baseline: 0 Target: 50. Indicator 3.5: law enforcement officers trained on issues related to SGBV. Baseline: 0 Target: 50 Indicator 3.6: Provision of vulnerability monitoring and reporting to concerned offices Baseline: No vulnerability monitoring products being produced Target: 3 vulnerability monitoring reports produced and shared with concerned offices. Indicator 3.7: Directorate for Tracing Violence Against Women effectively and efficiently responding to emergency Baseline: Limited capacity of DICVAW to respond to emergency and crisis in KRG Target: 3 Offices of the DITVAW in Erbil, Sulaymaniah and Dohouk providing services to women and girls inside and outside the camps	Activity Result 1: Support to the establishment of Vulnerability Monitoring and Legal aid centers in three cities of Dohouk and Sulimaniyah - Action 1: Setup "Vulnerability Monitoring and Legal Aid Centers" (VMLA) in refugee camps in all three governorates of KR-I to offer SGBV counseling and sensitization services - Action 2: Create enhanced surge capacity for the Directorate for Combating Violence against Women (DICVAW) Activity Result 2: Support to Government Institutions - Action 1: • Surge technical support to government entities (DICVAW, IBHR and MoLSA) as well as selected National NGOs to enhance their capacities for emergency response. - Action 2: • Setup SOP and referral mechanisms for SGBV cases among the different services existing in Host communities Activity Result 3: Management Communication (2.5%) Security (4%) Audit (0.4%) General Management Services (GMS) 8%	x	x			UNDP	CERF	Admin/Finance Associate (71400)	14,669
		x	x			UNDP	CERF	International Consultants (71200)	51,330
		x	x			UNDP	CERF	Grants (72600)	58,255
						UNDP	CERF	Travel (71600)	53,940
								Facilities & Administration	12,473.55
					x	UNDP	Kuwaiti Fund	Contractual Services (72100)	50,000
					x	UNDP	Kuwaiti Fund	International Consultants (71200)	35,000
					x	UNDP	Kuwaiti Fund	Travel (71600)	12,000
					x	UNDP	Kuwaiti Fund	Communication (2.5%)	2,425
					x	UNDP	Kuwaiti Fund	Security (4%)	3,880
					x	UNDP	Kuwaiti Fund	Audit (0.4%)	388
						UNDP	Kuwaiti Fund	Facilities & Administration	8,295
								Total of Output 3	302,655
Total 2014 Project Budget									632,655

This Annual Work Plan (AWP) is based on Results Management Guidelines (RMG) of UNDP. Once signed by UNDP and the Implementing Partner, the plan authorizes the responsible parties and project management

Nahid Hussein
Project Manager
Signature & Date

Adam Adelmoula
UNDP Country Director
Signature & Date

Adam Adelmoula